



## YEARLY STATUS REPORT - 2021-2022

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Dr. Y.S. Parmar Government P.G. College Nahan
• Name of the Head of the institution	DR. VEENA RATHORE
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01702251107
• Mobile no	9418063730
• Registered e-mail	gcnahan-hp@nic.in
• Alternate e-mail	veena.rathore29@gmail.com
• Address	NAHAN
• City/Town	NAHAN
• State/UT	HIMACHAL PRADESH
• Pin Code	173001
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)												
• Name of the Affiliating University	Himachal Pradesh University Summer Hill Shimla												
• Name of the IQAC Coordinator	DR. RITU PANT												
• Phone No.	01702251107												
• Alternate phone No.	9418460271												
• Mobile	9418460271												
• IQAC e-mail address	iqacpgcollegenahan@gmail.com												
• Alternate Email address	gcnahan-hp@nic.in												
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://gcnahan.in/aqars-2020-2021/">https://gcnahan.in/aqars-2020-2021/</a>												
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes												
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://gcnahan.in/academic-calendar/">https://gcnahan.in/academic-calendar/</a>												
<b>5.Accreditation Details</b>													
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>C</td> <td>1.81</td> <td>2020-2021</td> <td>01/03/2021</td> <td>28/02/2026</td> </tr> </tbody> </table>	Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	C	1.81	2020-2021	01/03/2021	28/02/2026	
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to								
Cycle 1	C	1.81	2020-2021	01/03/2021	28/02/2026								
<b>6.Date of Establishment of IQAC</b>	12/04/2016												
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>													
<table border="1"> <thead> <tr> <th>Institutional/Department /Faculty</th> <th>Scheme</th> <th>Funding Agency</th> <th>Year of award with duration</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>NIL</td> <td>NIL</td> <td>NIL</td> <td>NIL</td> <td>NIL</td> </tr> </tbody> </table>	Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	NIL	NIL	NIL	NIL	NIL			
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount									
NIL	NIL	NIL	NIL	NIL									
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>	Yes												
• Upload latest notification of formation of IQAC	<a href="#">View File</a>												

<b>9.No. of IQAC meetings held during the year</b>	4	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	Yes	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
CONSTRUCTION OF SHED FOR PARKING AND SEATING AREA; CABINS FOR LIBRARY, TEACHERS, AND IN CANTEEN AREA; RAISING PLATFORM OF COLLEGE HALL; REPAIR AND RENOVATION OF ALL WASHROOMS IN THE CAMPUS.		
SUCCESSFULLY ORGANISED THE NATIONAL LEVEL CONFERENCE ON 03-04, DECEMBER, 2021.		
ORGANISED SERIES OF LECTURES FOR INTERFACULTY CAREER GUIDANCE, INTER-DISCIPLINARY INFORMATION AND MENTOR MENTEE INSTRUCTION		
INFRASTRUCTURE ENHANCEMENT INCLUDING INSTALLTION OF GENRATOR FOR UNINTRUPPED POWER SUPPLY, HIGH SPEED INTERNET FACILITY ETC.		
ORGANISED VARIOUS ACTIVITIES VIZ. INTER COLLEGE FOOTBALL CHAMPIONSHIP (11-14, DECEMBER, 2021); ANNUAL ATHLETIC MEET (09-03-2022); ANNUAL PRIZE DISTRIBUTION FUNCTION ON 05-04-2022 ETC. KEEPING IN VIEW THE S.O.P. OF COVID-19.		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

Plan of Action	Achievements/Outcomes
CONSTRUCTION OF SHED FOR PARKING AND SEATING AREA ; CABINS FOR LIBRARY, TEACHERS AND IN CANTEEN AREA, RASING PLATFORM OF COLLEGE HALL, REPAIR AND RENOVATION OF ALL WASHROOMS IN THE CAMPUS	<b>COMPLETED</b>
NATIONAL LEVEL CONFERENCE	SUCCESSFULLY ORGANISED ON 03-04, DECEMBER, 2021
SERIES OF LECTURES FOR INTERFACULTY CARRIER GUIDANCE, INTERDISCIPLINARY INFORMATION AND MENTOR MENTEE INSTRUCTIONS	SUCCESSFULLY ORGANISED
INFRASTRUCTURE ENANCEMENT INCLUDING INSTALLTION OF GENERATOR FOR UNINTRUPPED POWER SUPPLY, HIGH SPEED INTERNET FACILITY ETC.	<b>COMPLETED</b>
VARIOUS ACTIVITIES VIZ. INTER COLLEGE FOOTBALL CHAMPIONSHIP (11-14, DECEMBER, 2021); ANNUAL ATHLETIC MEET (09-03-2022); ANNUAL PRIZE DISTRIBUTION FUNTION ON 05-04-2022 ETC. KEEPING IN VIEW THE S.O.P. OF COVID-19	SUCCESSFULLY ORGANISED

<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
--------------------------------------------------------------	------------

- Name of the statutory body

Name	Date of meeting(s)
STAFF COUNCIL	13/09/2022

**14.Whether institutional data submitted to AISHE**

Year	Date of Submission
2021-2022	06/02/2023

### **15.Multidisciplinary / interdisciplinary**

As a constituent college of Himachal Pradesh University our college strictly adheres to the curriculum framed by the affiliating University which follows Choice based Credit System (CBCS) for UG classes. The choice based credit system provides an interdisciplinary approach in which the students can take subject combination as per their choice, undergo additional courses and chart their learning journey.

In the present curriculum, the students take up Generic Elective (GE) and Skill Enhancement Courses (SEC) across departments thus exercising academic freedom and multidisciplinary approach.

Ability Enhancement Compulsory Course (AECC) in the present curriculum includes multidisciplinary subjects like Environment Science and Languages (English, Sanskrit etc.) which is a compulsory course for all disciplines.

The University has planned to implement the new curriculum as per NEP 2020 from the next academic session. The New Educational Policy 2020 insists on a Multidisciplinary approach in Higher Education to broaden the scope of Higher Education through diversified fields of study and ensure flexibility and autonomy to the learner in the selection of the field of study.

### **16.Academic bank of credits (ABC):**

The new pattern of CBCS in National Education Policy (NEP) 2020 introduced this academic bank of credit. HPU Shimla is going to implement this ABC system from the session 2023-24. So being an affiliated college of HPU Academic Bank of Credit will be implemented from the session 2023-24.

### **17.Skill development:**

The curriculum of all the subjects contains skill enhancement courses with the objective to enhance subject-related skills among the students. These Courses are designed to provide value-based/skill-based knowledge and are aimed at providing hands-on training, competencies, skills, etc. to increase the employability of students.

The college also offers B.Voc. and add-on courses, providing certificates, diplomas, advanced diplomas, and degrees based on the accumulation of credits by individual students. Yoga is an integral part of the curriculum in Physical Education. Various activities are also organized from time to time for the well-being of students and teachers.

The college has various clubs such as NSS, Rovers and Rangers, NCC, Red Ribbon Club, Eco Club, Red Cross Club, Camicos, etc. which help in inculcating life skills in students.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Traditional and ancient Indian knowledge is engrained in the curriculum of various courses in the fields of Arts, Science and Literature. The college offers specific courses in Music( Indian Instrumental and Vocal), Education, Sanskrit, Sociology, Physical Education etc. in Indian cultural context. These courses reflect the rich cultural wealth of India, its indigenous knowledge and traditional systems.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Every curriculum introduced in higher education is framed by keeping in view some aims and objectives. So each subject's syllabi have a good outcome to fulfil the objectives like :

- Career specialization
- Personal development
- Socializing
- A happier and healthier life
- Poverty reduction
- Environmental awareness
- Promotes good citizenship and reduces crime.

**20.Distance education/online education:**

Every teacher has whatsapp group of students of each course/class to provide online education where ever possible. Teachers provide pre-recorded own video lectures through whatsapp groups/ google class room etc.

Moreover, the college also has IGNOU study centre with enrolment of more than 2500 students and is providing education through distance education mode.

**Extended Profile**

<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>438</b>
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>2714</b>
<b>File Description</b>	<b>Documents</b>
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>993</b>
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>962</b>
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>42</b>
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
3.2	<b>52</b>

Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	45
4.2 Total expenditure excluding salary during the year (INR in lakhs)	58.29
4.3 Total number of computers on campus for academic purposes	131

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution ensures effective curriculum delivery through a well planned and documented process. Institution follows the curriculum of HP University, Shimla for all courses/ streams in UG and PG level. Time-table is designed and religiously followed, teaching-schedules are prepared and hours are optimally planned for each topic/unit. Curriculum distribution is done on the basis of the teachers' specialization. Periodic departmental meetings are convened to regulate the smooth coverage of syllabi and to deliberate on its progress, and completion in time. Snap tests and House examinations serve as tools of monitoring the outcomes; and the students are guided about the necessary rectifications as per their performance in the tests and exams. Bilingual method is used during the delivery of lectures and teaching material is made available to the students in Hindi and English medium. Study tours ensure that the students get well-versed with the practical application of the theoretical concepts. Internal Quality Assurance Cell ensures that all the gaps in teaching learning process are plugged nicely.



File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://gcnahan.in/">https://gcnahan.in/</a>

**1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)**

The institution prepares its own calendar in the college in tandem with the academic calendar of the HP University to conduct Continuous Internal Evaluation (CIE) • The college follows the curriculum and examination system as prescribed by HP University, Shimla. • Mid-Term (House examinations) are held each year and are designed in the format of HPU examination so that the students may cultivate the culture of writing answers as per the standard. • The students write answers for practice and the teachers guide them about the necessary improvements. • Snap tests are conducted from time to time to gauge the progress of the students. • Class discussion is facilitated which helps in clarifying the concepts. • Students are also encouraged to make presentations in the class on the topics of their choice. • As per the HP University norms internal assessment in all UG and PG classes is prepared. The teachers award internal assessment on the basis of marks secured in the house exams, assignment work along with class participation/interaction of the student and regularity in the class.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://gcnahan.in/prospectus/">https://gcnahan.in/prospectus/</a>

**1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the**

## affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

120

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institution integrates crosscutting issues like Professional Ethics, Gender Equality, Human Values and Moral Values, Environmental awareness and Sustainability into the curriculum in such a manner that they become inseparable. Our institution runs the UG courses in Arts, Commerce and Science streams along with BCA, PGDCA and B. Voc. the institution also has PG courses in English, Political Science and Economics. Curriculum is designed by HP University, Shimla which includes various topics/chapters covering cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics. The institution makes every effort to inculcate these values among students by teaching the curriculum effectively. Environmental Studies is a compulsory subject for all the under graduate students, which is compulsory for them to pass in order to obtain their bachelor's degree in their chosen stream. Similarly, Cross cutting issues relevant to Gender, Human Values and Professional Ethics are covered in the prescribed syllabi of University in various subjects in the form of topics, chapters, poems and co-curricular activities. The institution takes care to inculcate moral and human values, gender issues along with environmental awareness and sustainability through various practices and programs under NSS, NCC, Rovers and Rangers, Eco Club and Red Ribbon Club.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

#### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

292

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://gcnahan.in/feedback/">https://gcnahan.in/feedback/</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://gcnahan.in/reports/">https://gcnahan.in/reports/</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**2714**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**993**

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The learning level of the students after admission is recognized by teachers through class tests, quizzes, house exams, formal and informal interaction and various other class activities. As a

result, the advance learners and slow learners are well recognized by concerned teachers and after careful examination of their skills and interest teachers guide them accordingly. If students show deep interest in a particular subject, the concerned teacher recommends them books of reputed Indian and foreign authors. College library has wonderful collection of high quality books for such advance learners. Slow learners are encouraged by teachers to ask questions in the classroom and participatory methods of teaching are used. The concerned teacher through analogy, charts or by giving examples of daily life tries to explain the topic in a simple way. There is provision of remedial classes for slow learners and tutorial in the time table of each subject. Extra classes are also taken by teachers and time to time counseling of such slow learners is done by each and every teacher of the college to help them as and when required.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2714	44

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

All the teachers employ the student centric methods with audio-visual aids and demonstration methods to make the students active learners. Teachers make use of the ICT enabled classrooms to deliver lectures using power point presentations or subject oriented videos. Learning through group discussions, quiz competitions, presentations and project work is encouraged. In the end of each course students have to submit well prepared Assignments on the given topic from syllabus and also give power point presentation of the given assignment. Through these assignments they become able to comprehensively express their knowledge on given topic, which also

helps them to develop writing skills and information searching.

**Participative learning Methodologies** Every faculty splits up the session by conducting Pre-quiz before the starting of the class, mid-assessment quiz to the understanding of the students and problem solving at the end. The group discussions and student presentations are regularly held. Participative learning is enhanced through co-curricular activities like essay writing, debate and declamation, collage making, and poster making, role play, mock drills etc.

**Problem Solving Methodologies** Field trips, industrial visits and project-based learning complement classroom learning with real-life experiences. The college magazine provides learning opportunities as authors and student editors.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://gcnahan.in/pdfs/igac/2021-2022/criterion/2.3.1.pdf">https://gcnahan.in/pdfs/igac/2021-2022/criterion/2.3.1.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT helps in professional development of the teachers. It helps to make teaching- learning process interesting and information rich. All the teachers in the college have been using ICT. During the COVID pandemic dependence upon ICT has increased. All the faculty members use different methods of ICT to improve the teaching and learning process during this period. Many software available online are integrated with teaching methods for better explanation of the concept. Classes have been taken using Zoom, Google meet, YouTube, E- mails, WhatsApp groups etc. For sending large files of the topic discussed Telegram has been in use. Google classrooms proves to be very effective tool both for teachers as well as students during lockdown, as there is facility to take attendance, send lectures as well as for students to submit their assignment and test with ease. Google forms also have been in use for quizzes and tests. All informations, announcements, syllabus, datesheet, assignments, etc. are shared on College website. The library also provides access to computers and online journals freely available in public domain and also to journals subscribed on the advice of faculty and facilitates downloads. Xeroxing facility is also available in the library.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

44

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

44

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

24



File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

227

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is a comprehensive and continuous work carried out by college teachers at institute level. For internal assessment evaluation is through assignments/seminar, projects, attendance and midterm exam marks. The Continuous Comprehensive Assessment (CCA) is for 30 marks and the parameters are distributed against above activities. Internal assessment 30 marks (15 midterm +05 attendance + 10 marks assignment). Out of 30 Marks, 15 marks are awarded to minor test 10 marks are awarded through Minor Test which is conducted after covering 40 percent of syllabus and 5 Marks awarded through Class Test conducted after covering 70 percent of syllabus and 10 Marks on the basis of assignments, seminars, quiz, presentation, general behaviour of the students and co-curricular related activities and 5 marks on the basis class attendance Midterm exams are conducted at appropriate time with respect to calendar fixed by the Himachal Pradesh University Shimla. These exams are conducted as per the rules, regulations and guidelines of the affiliated university from time to time. Information related to examination and datesheet is displayed on the notice board as well

as uploaded in the college website.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://gcnahan.in/pdfs/igac/2021-2022/criterion/2.5.1.pdf">https://gcnahan.in/pdfs/igac/2021-2022/criterion/2.5.1.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

In case of internal examination related grievances any discrepancy or error in their attendance, submission of assignments and marks of midterm are dealt carefully by the concerned teacher. After the completion of course before the announcement of exams by the H.P. University every teacher make sure of compiling the internal assessment based on prescribed criteria and submit to the office well in time. As per internal practical tests are concerned, if any student pin points any academic discrepancy viz a conduct of tests, the concerned teachers immediately put efforts to sort out the grievances. If the grievances related to the examination are received after declaration of results by the Himachal Pradesh University Shimla. Then their results like marks of the internal assessment, attendance sheets, error in the bio-data etc. are immediately addressed, corrected and quickly disposed for onward submission to university by the convener of examination committee. Office superintendent and staff members concerned are instructed for due care and cooperation for the quick disposal of student grievances at their respective quarters. Wherever deemed necessary, the relevant documents/testimonials are submitted through the candidate personally or through their parents to Coordinator of Examination for speedy redressal of the issue. The close and continuous communication is maintained by the Coordinator Examinations with the university authorities for speedy disposal of queries, explanations and doubts if any.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://gcnahan.in/pdfs/igac/2021-2022/criterion/2.5.2.pdf">https://gcnahan.in/pdfs/igac/2021-2022/criterion/2.5.2.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and

displayed on website and communicated to teachers and students.

In the strict compliance with the objectives of Outcome Based Education (OBE) and the course curriculum notified by the affiliating Himachal Pradesh University, POs, PSOs and COs are framed and finalised by the concerned departments who offer the respective programmes.

The educational programmes are structured in a way that a graduating student is equipped with discipline, knowledge, critical thinking, problem solving ability, communication skills, digital capability. Syllabus of each program is designed to offer interdisciplinary knowledge to the students. The syllabus of each program gives clear information about core courses, disciplinary, electives, fundamental skill based courses and also the learning outcomes of differently programmes.

HoDs from various departments discuss and share the COs, PSOs and POs with faculty members, then faculty members make the students and other stakeholders aware of it.

Programme and course outcomes for all Programmes offered by the institution are stated and displayed on college website.

The hard copies of course curriculum along with COs, PSOs and POs are available in the college library for reference of faculty and students.

Also, each department has prepared POs, PSOs and COs and the soft copy of the same are made available to the students through WhatsApp groups.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://gcnahan.in/wp-content/uploads/2023/06/2.6.1_course-outcomes.pdf">https://gcnahan.in/wp-content/uploads/2023/06/2.6.1_course-outcomes.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution has adopted a "learner-centric approach" and evaluates students' knowledge acquisition, skill development and

employment readiness.

The attainment levels of the course outcomes are measured by the concerned course handling faculty member through various assessment methods. Being an affiliated college of Himachal Pradesh University, student's academic performance is evaluated through 70% of total marks in term end University Examinations and 30% marks at college level comprehensive continuous internal evaluation.

The assessment of the attainment of course outcomes is supplemented by the comprehensive continuous internal evaluation system which includes marks of mid-term exams, assignments given to students, ICT enabled seminars and presentations, individual/ group projects followed by viva voce on the project completed. Apart from this the course outcomes are also evaluated in the term end theory and practical examinations.

However, the Programme outcome attainment is measured in respect of all the students of a programme on the basis of their final CGPA (Cumulative Grade Point Average) score at the time of passing the programme. The programme outcome attainment is determined by the percentage of student scoring CGPA.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://gcnahan.in/wp-content/uploads/2023/06/2.6.2_students-performance-and-learning-outcomes.pdf">https://gcnahan.in/wp-content/uploads/2023/06/2.6.2_students-performance-and-learning-outcomes.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

934

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="https://gcnahan.in/wp-content/uploads/2023/05/Pass-percentage-of-outgoing-students_2021-22.pdf">https://gcnahan.in/wp-content/uploads/2023/05/Pass-percentage-of-outgoing-students_2021-22.pdf</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://gcnahan.in/wp-content/uploads/2023/05/Student-Satisfaction-Survey.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college provides students a healthy and conducive environment for learning and developing innovative, creative and critical thinking. The college publishes its annual magazine 'Patal' and provides the students an opportunity to give vent to their thoughts and feelings in the form of creative writing. The career Guidance and Placement Cell organizes talks related to various career guidance programmes. Students conduct field surveys, training and internship programmes, projects, editorial work, and add-on courses to get practical experience. Students use the language laboratory to improve their communication skills. Various competitions are organized by different departments, NSS, NCC, Rovers and Rangers so that the competitive spirit may be developed among the students. Along with the academic studies students are also made aware about their social responsibility and a glaring example of that is our students, NSS volunteers and NCC cadets donate their blood whenever a blood donation camp is organized or anybody needs blood in the hospital. Inter departmental lecture series was organized in the

college to transfer the knowledge from various fields to the students so that their knowledge may be enhanced and for the development of their personality.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

23

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

To inculcate values like self-confidence, self-discipline, self-respect, self-esteem & commitment towards work and community living among students, various extension activities are carried out in the neighborhood community throughout the year. Extension activities are playing a vital role to promote the institutional social responsibility, social awareness and generate a sense of responsibility among the students in our education system through NCC, NSS and Rovers & Rangers, Red Ribbon Club, Eco Club, Road safety club, Equal Opportunity Cell, Women Development Cell etc.. These activities help students to develop an attitude for dignity of labour and various skills like teamwork, leadership, management and communication. The students get wonderful platform to mingle with each other and learn about culture & traditions. The college encourages the students to participate in various activities like, tree plantation, awareness programs of sanitation, road safety and traffic rules, organizing camps for cleaning of surroundings, public



places, statues and historical places, campus beautification, health and hygiene, rights of women, disaster management, environmental issues etc. take place during the entire academic session. The institution tracks the students' involvement in various social movements by assigning duties to the teachers in-charges and a record of such activities is maintained.

File Description	Documents
Paste link for additional information	<a href="https://gcnahan.in/pdfs/igac/2021-2022/criterion/3.4.3.pdf">https://gcnahan.in/pdfs/igac/2021-2022/criterion/3.4.3.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

19

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1095

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

7

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Infrastructure Policy of the institution is to ensure adequate facilities to provide a conducive academic environment for effective teaching-learning and holistic development of students, strengthening its infrastructural facilities according to the functional and growing needs of the institution. 8 number of classrooms, one hall, and one conference room, are 100% ICT enabled. In addition, 4laboratories also serve the dual purpose of the lab as well as a classroom for small student strengths, all of which are ICT enabled. All classrooms have LAN facilities for high-speed internet connectivity to make effective teaching-learning processes ICT-enabled. The learning spaces are well-ventilated and adequately furnished. Two chemistry labs, Two physics labs, 2 botany labs, 2zoology labs One Geography lab, one Geology lab, and two computer labs for computer sciences and BCA & PGDCA with sophisticated equipment facilities are available. The language lab has been set up in the library with appropriate language software. The e-resource center is established in the college library, with rooms for the principal, office, and fee clerk. Separate rooms are provided for IQAC, NSS, Rovers & Rangers, and NCC. Separate girls' common room. The staff room and IGNOU Study Centre are also fully furnished.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our College has a well-maintained campus. The college management believes in the all-round development of our students. The students are encouraged to participate in sports and cultural activities simultaneously and are awarded and rewarded accordingly. We have a well-equipped Sports room, where pupils can play indoor games like table tennis, chess, carom, etc., We have an open space where students and faculty members do meditate and even practice yoga. Physical education teachers take care of the day-to-day games and sports activities of the college. College teams are formed to take part in State level and University level competitions and other inter-college competitions. Sports event competitions are conducted at the interdepartmental level in an academic year and the winners are awarded and rewarded accordingly. The Outdoor games such as badminton, volleyball, throw ball, cricket, football, kabaddi, handball, kho-kho, etc., are well practiced and played by the students. Cultural Activities: Students are very much encouraged to participate in the cultural events held in the college like Technical fests, Freshers, Annual Sports Day, Annual Day, Farewell, etc., to exhibit cultural talents. Students are even sent to other colleges for inter-college competitions like dances, skits, mimicries, etc., We got some clubs/Committees to enhance the hidden talent of the students. Namely: the Cultural Committee and Sports & Games Committee play an excellent role in the overall development of the student community.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

50.51

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library has the facilities for issue return of books and maintaining record of books and OPAC (Online Public Access Catalogue). This facility is used by students & faculties for search of books by title/author name etc. LMS automation involves different steps for information feeding, searching (OPAC), generation reports and book issue/return/exchange with the help of bar coding software. Integrated library management system encompasses various functions usually including circulation, acquisitions and cataloguing.

Library is fully automated using SOUL (Software for Universities Libraries) version 3.0, SOUL 3.0 is a state of art integrated library management software designed and developed by the INFLIBNET centre based on the requirements of college. It's a user-friendly

software developed to work under client-server environment. SOUL is Unicode based multilingual support, SOUL also supports cataloguing of e resources like e journals and e books etc. Library is Wi-Fi enabled, barcoding is complete and access to e-resources is provided through NLIST Inflibnet subscription.

There is an Open Access Catalogue for students and staff, Web OPAC facility is made available through SOUL 3.0. Web OPAC can be accessed through the secure premises of Library only.

SOUL 3.0 has following modules:

Acquisition,

Catalogue

Circulation mode

OPAC

Serial Control Administration

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** B. Any 3 of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-**

**journals during the year (INR in Lakhs)**

330245

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

50

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure**

**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college IT infrastructure was upgraded frequently and Smart classrooms equipped with interactive board, LCD projector, Digital Podium with inbuilt system, microphone system and speakers etc.. The whole college has been made wi-fi enabled.All the ICT-enabled facilities have been connected with Internet via LAN/ Wi-Fi so that faculty while teaching can access Internet for deeper and wider knowledge. Internet speed improved with the movement from broadband internet connections to internet lease line with 50 Mbps bandwidth. All the departments, staff room and faculty rooms are networked through broadband internet connection. Wi-Fi facility in some parts of the campus makes accessing online materials easier. The number of computers were increased from 50 to 131as on date. The college library has been automated and e-resource centre upgraded with more computers. CCTV cameras are installed in college campus at various locations for monitoring and surveillance purpose. Latest printers and heavy-duty scanner are available for speedy printing of the documents maintaining quality. Digital display boards and central

announcement systems are installed in the campus. The Administrative offices have been provided improved hardware and software supports so that the connectivity is seamless. Student - Computer ratio (Data for the latest completed academic year) Response: 23:1.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

131

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

50.51



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Building Infrastructure and furniture related items:** There is a college building fund committee to look after the maintenance, repair and constructional work related to the building.

Construction, repair and maintenance of the main building and physical infrastructure like water facility, power supply and maintenance of campus is looked after by this committee. The minor faults related to the electricity and repairing of building are attended and repaired by the college electrician, hired technician, carpenters etc. For the maintenance of toilets and service areas local fund college sweepers have been engaged for cleaning the toilets, washrooms, and buildings. Committee also looks after the maintenance and minor repair work of the furniture and fixtures and other physical infrastructure.

**Laboratory Equipment's and machines:** Every department maintains Stock and Consumption registers regularly. Physical verification of laboratory equipment's and machines is carried out to record the functional and non functional equipment's from time to time.

**Maintenance of Library Materials:** Accession and withdrawal dead stock registers are regularly maintained to keep the record of updated and dead stock accessions.

**Sports Equipment's:** The sports department regularly maintains the stock register and dead stock register to keep record of functional/ working and non-functional items.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1571

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

2

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://gcnahan.in/pdfs/igac/2021-2022/criterion/5.1.3.pdf">https://gcnahan.in/pdfs/igac/2021-2022/criterion/5.1.3.pdf</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**181**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**181**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<b>No File Uploaded</b>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

40

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

87

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
Details of student progression to higher education	<a href="#">View File</a>

#### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

4

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

13

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

To provide opportunities for the development of social and cultural life of students, to inculcate the qualities of leadership, discipline and to give awareness of democratic system of India Dr.

Y. S. Parmar Govt. P. G. College Nahan constitute a student council every year. Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities. According to constitution framed by H. P. University, College Students Central Association (CSCA) has elected office bearers comprising a president, vice president, general secretary and joint secretary from meritorious students of previous year examinations of each class i.e. M.A./ B.A./ B.Sc./ B.Com./BCA/ B.Voc/+2. etc. and remaining toppers and best performers of NSS, NCC, R&R societies/clubs, students editors, cultural groups of college and sports are nominated as members of executive body. The CSCA perform its functions under the guidance of college advisory committee and members are the part of college administration and always participate in college management, other cultural and academic events throughout the year of college along with staff council. CSCA members are the part of IQA Cell of college College, advisory committee College Discipline committee, Building Fund Committee etc. During session 2021-22 College CSCA was not Copnstituted due to COVID-19 Pandemic.

File Description	Documents
Paste link for additional information	<a href="https://gcnahan.in/aqars-2021-2022/">https://gcnahan.in/aqars-2021-2022/</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

21

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Old Student's Association (OSA) of Dr. Y. S. Parmar, Govt. P. G. College, Nahan is a registered association of college which came into existence in 2001, since then it is an active body with many alumni as its members. The college conducts meetings time to time with the members of Old Student's Association (OSA) which provides a platform to the former students to contribute suggestions with respect to the functioning and infrastructure of the college. All former faculty members and Alumni are invited on all formal functions of the college where they share their experiences with the students which enables them to gear up with the competitive world. Retd. Professor Ms. Jaya Chauhan of Dr. Y. S. Parmar, Govt. P. G. College, Nahan, is on the panel of college IQAC as external member. Former students of this college as well as former faculty members are invited as chief guests/ guest of honours/ key note speakers in various activities held in college. Alumni association is actively engaged in motivating the meritorious students by organizing felicitation and award ceremonies time to time.

File Description	Documents
Paste link for additional information	<a href="https://gcnahan.in/?page_id=415">https://gcnahan.in/?page_id=415</a>
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year E. <1Lakhs  
(INR in Lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the any educational institution is in fact the soul of the institutional ideals. The motto of the college is clearly derived from Vedic philosophy enshrined in Brihadaranyaka

Upanishad."Asato Maa Sad-Gamaya." The college is committed to its mission and vision in all its actions and ensures decentralized and participative governance. It strives hard to provide access, equity, excellence, character building, discipline and quality education with focus on a holistic and vibrant learning environment, founded on value based academic principles. The institute is in pursuit of upliftment of society following the philosophy of nurturing a healthy human resource that is endowed materially, intellectually, morally and spiritually, the institution continues to spread the light of knowledge. In order to achieve its vision and mission the institution involves the staff in quality assurance and development activities of the college by constituting various committees like Prospectus Committee, IQAC, Admission Committee, Time-table Committee, Examination Committee, UGC Committee, Grievance Redressal Cell , and Internal Complaint Committee. Students also participate in governance through the CSCA. IQAC conducts meetings from time to time to enhance the quality of teaching learning process. In this way college strives to achieve the vision and mission of the institute.

File Description	Documents
Paste link for additional information	<a href="https://gcnahan.in/vision-and-mission/">https://gcnahan.in/vision-and-mission/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Top management of the institution is H.P. Government headed by the Hon'ble Chief Minister and policies of the Government are implemented through Secretary Education and Director of Higher education. Our college fosters a culture of participative management by involving staff members so decentralization takes place in the form of various committees for college- time-table, allocation of co-curricular work, purchases, organizing admissions, looking after the issues related to students, preparing working guidelines, etc. The conveners of different committees ensure proper functioning of their respective committees with the help of staff members. For implementing policies and plans at college level an advisory committee is formed. IQAC gives suggestions for maintaining quality education in the college whereas College Advisory Committee keeps giving suggestions to the Principal for execution of various plans. Principal, College Advisory Committee and IQAC play an important role in managing the affairs of the college level. Apart from this



OSA (Old Students' Association), PTA (Parents Teachers Association) they all work in collaboration under the dynamic guidance and leadership of the Principal in the direction of fulfilling mission of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College undertakes multidimensional strategic planning that is reflected in its teaching, learning, infrastructure development plans, students and administrative development. An elaborate strategic plan providing the roadmap to holistic development of the students has been articulated. The plans and their execution are carried out keeping in mind the vision and the mission of the college.

Many quality policies are framed in the college in consultation with advisory committee and implemented through various committees of the staff members and monitored by the principal. The principal keeps on obtaining feedback from various heads of departments in regards of progress of implementation of action plans related to curricular and co-curricular activities.

The following projects have been included in the perspective developmental plan for the institution:

1. CONSTRUCTION OF SHED FOR PARKING AND SEATING AREA.
2. CABINS FOR LIBRARY, TEACHERS, AND IN CANTEEN AREA.
3. RAISING PLATFORM OF COLLEGE HALL.
4. REPAIR AND RENOVATION OF ALL WASHROOMS IN THE CAMPUS.
5. TWO DAYS NATIONAL LEVEL CONFERENCE ON NEP
6. SERIES OF LECTURES FOR INTERFACULTY CARRIER GUIDENCE, AND INSTRUCTION
7. INFRASTRUCTURE ENANCEMENT INCLUDING INSTALLTION OF GENRATOR FOR UNINTRUPPED POWER SUPPLY, HIGH SPEED INTERNET FACILITY ETC.
8. INTER COLLEGE FOOTBALL CHAMPIONSHIP (11-14, DECEMBER, 2021)
9. ANNUAL ATHELETIC MEET (09-03-2022)
10. ANNUAL PRIZE DISTRIBUTION FUNTION ON 05-04-2022

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://gcnahan.in/wp-content/uploads/2023/07/WhatsApp-Image-2023-07-18-at-16.14.08-1.jpeg">https://gcnahan.in/wp-content/uploads/2023/07/WhatsApp-Image-2023-07-18-at-16.14.08-1.jpeg</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Being a government owned institution, the college is governed by the policies of the state government and the regulations of UGC. Higher education in Himachal Pradesh is functioning administratively under the Department of Higher Education, Ministry of Education, and Government of Himachal Pradesh. The administration of the department is managed through the Directorate of Higher Education, Government of Himachal Pradesh, Shimla.

Principal is the administrator of the college who coordinates all the activities of the college. All the plans are monitored by receiving feedback from staff, alumni (OSA), students, social bodies, PTA, College Advisory Committee, etc. IQAC takes into consideration the perspective plans of the institution as per directions from the department of higher education with regards to administrative and developmental activities and the H.P. University in academic matters.

The organogram of the institution clarifies the hierarchical structure of governance and is available on the college website. The principal is apprised by the college advisory committee in his/ her day-to-day decisions so that the formulated plans could be implemented effectively. IQAC is the agency for quality assurance and enhancement. Various committees formed for specific purposes are monitored by IQAC for maintaining the set standards and all aspects of the functioning of the college. The office Superintendent is the ministerial head of the administrative wing. Bursar has been appointed to assist the principal to monitor the expenditure of college funds.

File Description	Documents
Paste link for additional information	<a href="https://education.hp.gov.in/">https://education.hp.gov.in/</a>
Link to Organogram of the institution webpage	<a href="https://gcnahan.in/wp-content/uploads/2023/05/6.2.2_organogram.pdf">https://gcnahan.in/wp-content/uploads/2023/05/6.2.2_organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Dr. Y. S. Parmar Govt. P.G. College Nahan has a system of effective welfare measures for its teaching and non-teaching staff so that they may work efficiently. Some welfare measures as provided by the govt. and implemented at college level : Members of teaching and non-teaching staff are provided casual leave, earned leave, maternity leave, paternity leave, medical reimbursement and housing facility (if available) and retirement benefits like Gratuity, GIS, NPS as per Government rules. The teaching staff is also granted special academic leave to attend orientation/ refresher and faculty development programmes to acquire the latest skills. There is a provision for granting education leave too if a member of staff pursues higher education and requires leave. For physical fitness of staff the college has a gymnasium and sports facilities. Both teaching and non-teaching staff have a facility of free wi-fi. Class IV employees are provided uniforms. Departmental rooms with

computers, wi-fi facility, a well-equipped library, and other amenities like microwave oven, water -cooler AC in Pincipal office, staffroom and office etc are available to bring efficiency to the functioning of the college. Grievance redressal cell and internal complaints committee are there for redressing the grievances of the staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

29

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

The performance appraisal of teachers based on their academic, research, and other extracurricular activities is done through the following modes: The principal continuously observes and conducts discussion with the faculty members and provide them feedback on their professional development and enhanced performance levels. Annual Confidential Report (ACR)/PBAS following the performance

appraisal procedures as per UGC norms, teachers fill up every year for their self- appraisal, which is provided by the Directorate of Higher Education, Govt. of H.P. The non-teaching staff is promoted as per the rules and regulations of the Government of Himachal Pradesh. They too fill up their ACR's self -appraisal sections on the formats provided by Govt. of H.P. as per their designation and class and are assessed by the head of institution and then the ACR's are forwarded to the Directorate of Higher Education.

File Description	Documents
Paste link for additional information	<a href="https://education.hp.gov.in/?q=notice_board&amp;tid=6">https://education.hp.gov.in/?q=notice_board&amp;tid=6</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution is fully owned and administered by the Department of Higher Education, Government of Himachal Pradesh.

For all the expenditures and purchases, an established procedure is followed as per Himachal Pradesh Financial Rules (HPFR), 2009. All the funds are subject to strict auditing.

As per the guidelines of finance department of Government of HP there are three mechanisms of audit system applied at the level of institution - through HP Auditor and General; through Departmental auditing machinery and local audit within institution. The expenditure of grants received from the Central and state government is audited by HP AG office, the expenditure related to funds under the purview of the state government is audited by the Departmental agency i.e., Department of Education and the expenditure incurred out of fund raised by the institution at local level is audited by CA and internal college auditor i.e., the Bursar. The external audit is notified by the agency responsible for auditing periodically. Internal audit is done every year by the local CA in case of NCC, NSS, SHAPE, etc. Physical verification of stock/articles in every department is done internally at the end of every financial year by constituting various committees for the said purpose by the principal. The college clears the audit objections raised by the auditors of all the agencies before or at the time of

next audit by producing the supportive documents or by making recoveries as pointed out.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

3860154

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major funding for college activities is done by the Department of Higher Education, Government of Himachal Pradesh encompassing expenditure on employees' salary, pensions, TA, DA, Medical bill reimbursements, infrastructure, and office expenses. The entire budget management in Himachal Pradesh is done through online treasury portal - Himkosh.

Development plans of the college are submitted to the Department of Higher Education, Government of Himachal Pradesh for budgetary allocations.

The college has been receiving development grant from ministry of HRD government of India under RUSA( Rashtriya Uchattar Shiksha Abhiyan).

Additional resources for engaging teachers on need basis & for carrying out minor development activities are also generated through



the PTA.

The college has received developmental grants from the Ministry of Human Resource development, Government of India under RUSA (Rashtriya Uchattar Shikhsa Abhiyan) infrastructure development Grants from time to time. As Himachal is the first state to implement RUSA in 2013.

PTA fund is collected annually from the students. This fund is used by the institution for the welfare of students on recommendations of the PTA committee. This is used for various purposes like shortage of teaching and non-teaching staff as well as any help sought by the institution as and when required in the form of money or manpower.

Donation in the form of money and articles (such as water cooler and dust bins) is also received by the institution from certain NGO's, banks and external agencies like installation of coolers in the college campus

File Description	Documents
Paste link for additional information	<a href="https://education.hp.gov.in/">https://education.hp.gov.in/</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) has been established in the institute in the year 2014. Internal quality assurance cell (IQAC) has a pivotal role in institutionalizing the quality assurance strategies and process to achieve the Higher Education Institutions Vision and Mission.

The coordinator of IQAC along with his team have been assigned the responsibility of formulating the Strategic Plan. Analysis is carried out to identify the focus areas and goals and priorities are determined. The initial version is circulated and deliberated within the IQAC as well as other stakeholders. The activities are required to achieve the goals stated in the strategic plan are identified and incorporated in the annual activity plans.



This is a living document and will evolve as the strategic plans are implemented and reviewed.

Further, as a part of quality enrichment, the IQAC of the college has identified and implemented many initiatives to enhance the quality in the institution. The IQAC plays a pivotal role in the enhancement and sustainability of quality in the educational services provided by the institution.

File Description	Documents
Paste link for additional information	<a href="https://gcnahan.in/wp-content/uploads/2023/07/WhatsApp-Image-2023-07-18-at-16.14.08.jpeg">https://gcnahan.in/wp-content/uploads/2023/07/WhatsApp-Image-2023-07-18-at-16.14.08.jpeg</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC has focused mainly on institutionalizing the processes for the holistic development of the most important stakeholders of education system i.e., students. Focus has been on bringing the paradigm shift in teaching learning pedagogy to make it robust and measurable. Concerted efforts of IQAC have made teaching learner centric and participative.

The institute through IQAC reviews its teaching learning process time to time meetings with staff , PTA, CSCA, student organizations and various committees of the college. In addition to it, IQAC conducted Academic audit, green Audit, Environment audit for better functioning of the institute.

General orientation of the staff is done from time to time through staff/departmental/committee meetings organized to discuss specific quality ensuring aspects pertaining to new examination practices, admission procedure and assessment guidelines, introduction and implementation of new subjects/courses, feedback methods, general office practices, academic and co-curricular activities etc. These practices help in creating conducive environment in the institute.

File Description	Documents
Paste link for additional information	<a href="https://gcnahan.in/pdfs/igac/2021-2022/minutes/minutesofmeetings2021-2022.pdf">https://gcnahan.in/pdfs/igac/2021-2022/minutes/minutesofmeetings2021-2022.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://gcnahan.in/reports/">https://gcnahan.in/reports/</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Measures initiated by the Institution for the promotion of gender equity during the year The following were the measures initiated by our institution for the promotion of gender equity during the year: 1. Constitution of Women Development Cell Committee. 2. Guest lecture by Ms Amisha & Ms. Deepika on Nursing a noble profession on dated 06-10-2021. 3. We have a girls' Common Rooms. 4. For the safety of the girl students CCTV cameras have been installed at various places in the college. 5. Sanitary Napkin Vending machine and incinerators have been installed in the girls' wash rooms in the college and girls' hostel and they are properly maintained and are

used by the girls. 6. An internal complaint committee under the sexual harassment of women at work place (Prevention, Prohibition and redressal ACT 2013. has been framed on 5th March, 2021.

File Description	Documents
Annual gender sensitization action plan	<a href="https://gcnahan.in/college-committees/">https://gcnahan.in/college-committees/</a>
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://gcnahan.in/notice-regarding-functioning-of-new-girls-common-room-in-college/">https://gcnahan.in/notice-regarding-functioning-of-new-girls-common-room-in-college/</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

For solid waste collection from every corner of the campus substantial number of dustbins are installed. Most of the waste collected is biodegradable and non-biodegradable wastes. The biodegradable portion too is dumped in pits for decomposition over time. Biodegradable and non-biodegradable wastes are collected separately in green- and blue-colored dustbins respectively. The non-biodegradable waste is collected by the Municipality and biodegradable waste is used in the vermin composting pit and the compost so produced is used for the plants in the campus. The unused plastic bottles if any in the campus, are collected and used to make pots for plants and some bottles have been used to make a plastic wall in the link road to the college. There is a provision of solid/liquid and E-waste management where the staff and students follow the principle of 3R's reduce reuse and recycle. There is no

**hazardous chemical or radioactive waste.**

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** **C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** **B. Any 3 of the above**

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other**

diversities (within 200 words).

The institution makes all efforts in providing an inclusive environment by organizing various extracurricular activities through the clubs and societies and ensuring participation of the students in these activities. The students participated in NSS, Rover & Ranger Camps where working with community is an essential element. Various cultural programmes are organized by the clubs and societies in which this year the concept of Ek Bharat Shreshtha Bharat was incorporated. Selected students participated in the National Level EBSB Campaign under the theme Unity in Diversity. In the cultural programs, students are motivated to present the culture of different states through regional dances/songs/group songs etc. Students from different socio-economic backgrounds are given a chance to participate in various academic and Co-Curricular activities and those who excel in any kind of activity are felicitated. The students in special NSS camps perform their activities in groups and each group is assigned a specific task. In this manner they learn to work in harmony with each other and it also generates a sense of tolerance in them. The activities of NCC infuse a feeling of oneness amongst the cadets and despite all differences of their backgrounds they consider themselves as one unit.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens. The students and employees are sensitized about the constitutional obligations, values, rights, duties and responsibilities of the citizens. Every year on 26th November College celebrates the constitution day. The students participate in various value based competitions organized by NCC, NSS, R&R and other clubs and societies of the college during this session most of the activities were carried in online mode which included teachers' day celebration, awareness campaigns to fight against corona, competitions based on constitution day, training programmes for students and faculty regarding HIV /AIDS, and

participation of students in various activities/ competitions like Nasha Nivarann and Personal Hygiene etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://gcnahan.in/nss/">https://gcnahan.in/nss/</a>
Any other relevant information	<a href="https://gcnahan.in/national-cadet-corp-ncc/">https://gcnahan.in/national-cadet-corp-ncc/</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** C. Any 2 of the above

**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates / organizes national and international commemorative days, events and festivals Students of the college actively participate in various National, International Days, events and festivals organized by NSS, NCC, R&R ,Red Ribbon Club & Eco club of the college . During this session World Environment Day, World Population Day, World Photography day, Kargil Vijay Diwas, Independence Day, Teachers' day, National Press Day and World television Day Constitution Day, Bharat Scouts and Guide Foundation



Day, NCC day, Flag day, AIDS day, International YOGA Day, Republic Day were celebrated.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Title of the Practice:1**

**Creating Conducive Learning Environment: An Exposure of Students Towards Holistic Growth**

Every student carries unique personality traits, interests, preferences, values, attitudes and strengths. All these 'patterns of personality' attain grace and excellence in the conducive-learning-environment that the institution creates /provides for the students to explore their interests and passion to achieve the utmost of their talent. The College has made every endeavor to create a vibrant institution of holistic learning by conducting a series of inter-departmental activities on different topics and subjects in which lectures by the experts from various schools of thoughts and disciplines provided students vast exposure to various dimensions of life.

**Title of the Practice: 2**

**National Cadet Corps (NCC)**

NCC is a tri-services organization comprising the Army, the Navy and the Air Force that instills in youth a sense of duty, discipline, commitment, dedication and social service. There is one wing of NCC in the college that actively organizes, trains and motivates the young cadets by involving them in community service, National and cultural integration and social awareness programmes instilling in them the spirit of harmony, compassion towards cultural, regional, linguistic, communal, social economic and religious diversities



File Description	Documents
Best practices in the Institutional website	<a href="https://gcnahan.in/best-practices/">https://gcnahan.in/best-practices/</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The foremost priority of this institution is to provide quality education which is accessible to all. Majority of the students who take admission here are the ones who come to Nahan due to lack of good educational opportunities in remote areas. It is often seen that negative societal attitudes towards girls pursuing higher education often act as an impediment for them to access quality education. However, this institution provides various opportunities and facilities to girl students on priority basis. The thrust given in this regard is by ensuring that various scholarships, which are meant for girl students, are given to them. The institution also ensures that teachers act as a mentor to tackle any problems faced by them on priority. Awareness related to maintaining health and hygiene, mental well-being etc is also done by organising various programmes by the Women Development Cell. Accessibility to sanitary vending machines is also there. The enrolment numbers in various courses of the college show that girls have outnumbered boys. It indicates that the steps taken in the direction of empowerment of girls is indeed successful.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution ensures effective curriculum delivery through a well planned and documented process. Institution follows the curriculum of HP University, Shimla for all courses/ streams in UG and PG level. Time-table is designed and religiously followed, teaching-schedules are prepared and hours are optimally planned for each topic/unit. Curriculum distribution is done on the basis of the teachers' specialization. Periodic departmental meetings are convened to regulate the smooth coverage of syllabi and to deliberate on its progress, and completion in time. Snap tests and House examinations serve as tools of monitoring the outcomes; and the students are guided about the necessary rectifications as per their performance in the tests and exams. Bilingual method is used during the delivery of lectures and teaching material is made available to the students in Hindi and English medium. Study tours ensure that the students get well-versed with the practical application of the theoretical concepts. Internal Quality Assurance Cell ensures that all the gaps in teaching learning process are plugged nicely.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://gcnahan.in/">https://gcnahan.in/</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution prepares its own calendar in the college in tandem with the academic calendar of the HP University to conduct Continuous Internal Evaluation (CIE) • The college follows the curriculum and examination system as prescribed by HP University, Shimla. • Mid-Term (House examinations) are held each year and are designed in the format of HPU examination so that the students may cultivate the culture of writing answers as per the standard. • The students write answers for practice and the teachers guide them about the necessary improvements. • Snap

tests are conducted from time to time to gauge the progress of the students. • Class discussion is facilitated which helps in clarifying the concepts. • Students are also encouraged to make presentations in the class on the topics of their choice. • As per the HP University norms internal assessment in all UG and PG classes is prepared. The teachers award internal assessment on the basis of marks secured in the house exams, assignment work along with class participation/interaction of the student and regularity in the class.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://gcnahan.in/prospectus/">https://gcnahan.in/prospectus/</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

120

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institution integrates crosscutting issues like Professional Ethics, Gender Equality, Human Values and Moral Values, Environmental awareness and Sustainability into the curriculum in such a manner that they become inseparable. Our institution runs the UG courses in Arts, Commerce and Science streams along with BCA, PGDCA and B. Voc. the institution also has PG courses in

English, Political Science and Economics. Curriculum is designed by HP University, Shimla which includes various topics/chapters covering cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics. The institution makes every effort to inculcate these values among students by teaching the curriculum effectively. Environmental Studies is a compulsory subject for all the under graduate students, which is compulsory for them to pass in order to obtain their bachelor's degree in their chosen stream. Similarly, Cross cutting issues relevant to Gender, Human Values and Professional Ethics are covered in the prescribed syllabi of University in various subjects in the form of topics, chapters, poems and co-curricular activities. The institution takes care to inculcate moral and human values, gender issues along with environmental awareness and sustainability through various practices and programs under NSS, NCC, Rovers and Rangers, Eco Club and Red Ribbon Club.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

9

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

292

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	<a href="https://gcnahan.in/feedback/">https://gcnahan.in/feedback/</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://gcnahan.in/reports/">https://gcnahan.in/reports/</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

2714

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

993

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The learning level of the students after admission is recognized by teachers through class tests, quizzes, house exams, formal and informal interaction and various other class activities. As a

result, the advance learners and slow learners are well recognized by concerned teachers and after careful examination of their skills and interest teachers guide them accordingly. If students show deep interest in a particular subject, the concerned teacher recommends them books of reputed Indian and foreign authors. College library has wonderful collection of high quality books for such advance learners. Slow learners are encouraged by teachers to ask questions in the classroom and participatory methods of teaching are used. The concerned teacher through analogy, charts or by giving examples of daily life tries to explain the topic in a simple way. There is provision of remedial classes for slow learners and tutorial in the time table of each subject. Extra classes are also taken by teachers and time to time counseling of such slow learners is done by each and every teacher of the college to help them as and when required.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2714	44

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

All the teachers employ the student centric methods with audio-visual aids and demonstration methods to make the students active learners. Teachers make use of the ICT enabled classrooms to deliver lectures using power point presentations or subject oriented videos. Learning through group discussions, quiz competitions, presentations and project work is encouraged. In the end of each course students have to submit well prepared Assignments on the given topic from syllabus and also give power point presentation of the given assignment. Through these



assignments they become able to comprehensively express their knowledge on given topic, which also helps them to develop writing skills and information searching.

**Participative learning Methodologies** Every faculty splits up the session by conducting Pre-quiz before the starting of the class, mid-assessment quiz to the understanding of the students and problem solving at the end. The group discussions and student presentations are regularly held. Participative learning is enhanced through co-curricular activities like essay writing, debate and declamation, collage making, and poster making, role play, mock drills etc.

**Problem Solving Methodologies** Field trips, industrial visits and project-based learning complement classroom learning with real-life experiences. The college magazine provides learning opportunities as authors and student editors.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://gcnahan.in/pdfs/igac/2021-2022/criterion/2.3.1.pdf">https://gcnahan.in/pdfs/igac/2021-2022/criterion/2.3.1.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT helps in professional development of the teachers. It helps to make teaching- learning process interesting and information rich. All the teachers in the college have been using ICT. During the COVID pandemic dependence upon ICT has increased. All the faculty members use different methods of ICT to improve the teaching and learning process during this period. Many software available online are integrated with teaching methods for better explanation of the concept. Classes have been taken using Zoom, Google meet, YouTube, E- mails, WhatsApp groups etc. For sending large files of the topic discussed Telegram has been in use. Google classrooms proves to be very effective tool both for teachers as well as students during lockdown, as there is facility to take attendance, send lectures as well as for students to submit their assignment and test with ease. Google forms also have been in use for quizzes and tests. All informations, announcements, syllabus, datesheet, assignments, etc. are shared on College website. The library also provides

access to computers and online journals freely available in public domain and also to journals subscribed on the advice of faculty and facilitates downloads. Xeroxing facility is also available in the library.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

44

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

44

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality /

**D.Sc. / D.Litt. during the year (consider only highest degree for count)**

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

24

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

227

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is a comprehensive and continuous work carried out by college teachers at institute level. For internal assessment evaluation is through assignments/seminar, projects, attendance and midterm exam marks. The Continuous Comprehensive Assessment (CCA) is for 30 marks and the parameters are distributed against above activities. Internal assessment 30 marks (15 midterm +05 attendance + 10 marks assignment). Out of 30 Marks, 15 marks are awarded to minor test 10 marks are awarded through Minor Test which is conducted after covering 40 percent of syllabus and 5 Marks awarded through Class Test conducted after covering 70 percent of syllabus and 10 Marks on the basis of assignments, seminars, quiz, presentation, general behaviour

of the students and co-curricular related activities and 5 marks on the basis class attendance Midterm exams are conducted at appropriate time with respect to calendar fixed by the Himachal Pradesh University Shimla. These exams are conducted as per the rules, regulations and guidelines of the affiliated university from time to time. Information related to examination and datesheet is displayed on the notice board as well as uploaded in the college website.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://gcnahan.in/pdfs/igac/2021-2022/criterion/2.5.1.pdf">https://gcnahan.in/pdfs/igac/2021-2022/criterion/2.5.1.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

In case of internal examination related grievances any discrepancy or error in their attendance, submission of assignments and marks of midterm are dealt carefully by the concerned teacher. After the completion of course before the announcement of exams by the H.P. University every teacher make sure of compiling the internal assessment based on prescribed criteria and submit to the office well in time. As per internal practical tests are concerned, if any student pin points any academic discrepancy viz a conduct of tests, the concerned teachers immediately put efforts to sort out the grievances. If the grievances related to the examination are received after declaration of results by the Himachal Pradesh University Shimla. Then their results like marks of the internal assessment, attendance sheets, error in the bio-data etc. are immediately addressed, corrected and quickly disposed for onward submission to university by the convener of examination committee. Office superintendent and staff members concerned are instructed for due care and cooperation for the quick disposal of student grievances at their respective quarters. Wherever deemed necessary, the relevant documents/testimonials are submitted through the candidate personally or through their parents to Coordinator of Examination for speedy redressal of the issue. The close and continuous communication is maintained by the Coordinator Examinations with the university authorities for speedy disposal of queries, explanations and doubts if any.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://gcnahan.in/pdfs/igac/2021-2022/criterion/2.5.2.pdf">https://gcnahan.in/pdfs/igac/2021-2022/criterion/2.5.2.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

In the strict compliance with the objectives of Outcome Based Education (OBE) and the course curriculum notified by the affiliating Himachal Pradesh University, POs, PSOs and COs are framed and finalised by the concerned departments who offer the respective programmes.

The educational programmes are structured in a way that a graduating student is equipped with discipline, knowledge, critical thinking, problem solving ability, communication skills, digital capability. Syllabus of each program is designed to offer interdisciplinary knowledge to the students. The syllabus of each program gives clear information about core courses, disciplinary, electives, fundamental skill based courses and also the learning outcomes of differently programmes.

HoDs from various departments discuss and share the COs, PSOs and POs with faculty members, then faculty members make the students and other stakeholders aware of it.

Programme and course outcomes for all Programmes offered by the institution are stated and displayed on college website.

The hard copies of course curriculum along with COs, PSOs and POs are available in the college library for reference of faculty and students.

Also, each department has prepared POs, PSOs and COs and the soft copy of the same are made available to the students through WhatsApp groups.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://gcnahan.in/wp-content/uploads/2023/06/2.6.1_course-outcomes.pdf">https://gcnahan.in/wp-content/uploads/2023/06/2.6.1_course-outcomes.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution has adopted a "learner-centric approach" and evaluates students' knowledge acquisition, skill development and employment readiness.

The attainment levels of the course outcomes are measured by the concerned course handling faculty member through various assessment methods. Being an affiliated college of Himachal Pradesh University, student's academic performance is evaluated through 70% of total marks in term end University Examinations and 30% marks at college level comprehensive continuous internal evaluation.

The assessment of the attainment of course outcomes is supplemented by the comprehensive continuous internal evaluation system which includes marks of mid-term exams, assignments given to students, ICT enabled seminars and presentations, individual/group projects followed by viva voce on the project completed. Apart from this the course outcomes are also evaluated in the term end theory and practical examinations.

However, the Programme outcome attainment is measured in respect of all the students of a programme on the basis of their final CGPA (Cumulative Grade Point Average) score at the time of passing the programme. The programme outcome attainment is determined by the percentage of student scoring CGPA.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://gcnahan.in/wp-content/uploads/2023/06/2.6.2_students-performance-and-learning-outcomes.pdf">https://gcnahan.in/wp-content/uploads/2023/06/2.6.2_students-performance-and-learning-outcomes.pdf</a>

<b>2.6.3 - Pass percentage of Students during the year</b>	
<b>2.6.3.1 - Total number of final year students who passed the university examination during the year</b>	
934	
File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="https://gcnahan.in/wp-content/uploads/2023/05/Pass-percentage-of-outgoing-students-2021-22.pdf">https://gcnahan.in/wp-content/uploads/2023/05/Pass-percentage-of-outgoing-students-2021-22.pdf</a>
<b>2.7 - Student Satisfaction Survey</b>	
<b>2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)</b>	
<a href="https://gcnahan.in/wp-content/uploads/2023/05/Student-Satisfaction-Survey.pdf">https://gcnahan.in/wp-content/uploads/2023/05/Student-Satisfaction-Survey.pdf</a>	
<b>RESEARCH, INNOVATIONS AND EXTENSION</b>	
<b>3.1 - Resource Mobilization for Research</b>	
<b>3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
<b>3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
0	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.2 - Innovation Ecosystem**

**3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge**

The college provides students a healthy and conducive environment for learning and developing innovative, creative and critical thinking. The college publishes its annual magazine 'Patal' and provides the students an opportunity to give vent to their thoughts and feelings in the form of creative writing. The career Guidance and Placement Cell organizes talks related to various career guidance programmes. Students conduct field surveys, training and internship programmes, projects, editorial work, and add-on courses to get practical experience. Students use the language laboratory to improve their communication skills. Various competitions are organized by different departments, NSS, NCC, Rovers and Rangers so that the competitive spirit may be



developed among the students. Along with the academic studies students are also made aware about their social responsibility and a glaring example of that is our students, NSS volunteers and NCC cadets donate their blood whenever a blood donation camp is organized or anybody needs blood in the hospital. Inter departmental lecture series was organized in the college to transfer the knowledge from various fields to the students so that their knowledge may be enhanced and for the development of their personality.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

**3.3 - Research Publications and Awards**

**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**

**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

23

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

To inculcate values like self-confidence, self-discipline, self-respect, self-esteem & commitment towards work and community

living among students, various extension activities are carried out in the neighborhood community throughout the year. Extension activities are playing a vital role to promote the institutional social responsibility, social awareness and generate a sense of responsibility among the students in our education system through NCC, NSS and Rovers & Rangers, Red Ribbon Club, Eco Club, Road safety club, Equal Opportunity Cell, Women Development Cell etc.. These activities help students to develop an attitude for dignity of labour and various skills like teamwork, leadership, management and communication. The students get wonderful platform to mingle with each other and learn about culture & traditions. The college encourages the students to participate in various activities like, tree plantation, awareness programs of sanitation, road safety and traffic rules, organizing camps for cleaning of surroundings, public places, statues and historical places, campus beautification, health and hygiene, rights of women, disaster management, environmental issues etc. take place during the entire academic session. The institution tracks the students' involvement in various social movements by assigning duties to the teachers in-charges and a record of such activities is maintained.

File Description	Documents
Paste link for additional information	<a href="https://gcnahan.in/pdfs/igac/2021-2022/criterion/3.4.3.pdf">https://gcnahan.in/pdfs/igac/2021-2022/criterion/3.4.3.pdf</a>
Upload any additional information	<a href="#">View File</a>

**3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

19

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1095

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

7

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Infrastructure Policy of the institution is to ensure adequate facilities to provide a conducive academic environment for effective teaching-learning and holistic development of students, strengthening its infrastructural facilities according to the functional and growing needs of the institution. 8 number of classrooms, one hall, and one conference room, are 100% ICT enabled. In addition, 4laboratories also serve the dual purpose of the lab as well as a classroom for small student strengths, all of which are ICT enabled. All classrooms have LAN facilities for high-speed internet connectivity to make effective teaching-learning processes ICT-enabled. The learning spaces are well-ventilated and adequately furnished. Two chemistry labs, Two

physics labs, 2 botany labs, 2zoology labs One Geography lab, one Geology lab, and two computer labs for computer sciences and BCA & PGDCA with sophisticated equipment facilities are available. The language lab has been set up in the library with appropriate language software. The e-resource center is established in the college library, with rooms for the principal, office, and fee clerk. Separate rooms are provided for IQAC, NSS, Rovers & Rangers, and NCC. Separate girls' common room. The staff room and IGNOU Study Centre are also fully furnished.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our College has a well-maintained campus. The college management believes in the all-round development of our students. The students are encouraged to participate in sports and cultural activities simultaneously and are awarded and rewarded accordingly. We have a well-equipped Sports room, where pupils can play indoor games like table tennis, chess, carom, etc., We have an open space where students and faculty members do meditate and even practice yoga. Physical education teachers take care of the day-to-day games and sports activities of the college. College teams are formed to take part in State level and University level competitions and other inter-college competitions. Sports event competitions are conducted at the interdepartmental level in an academic year and the winners are awarded and rewarded accordingly. The Outdoor games such as badminton, volleyball, throw ball, cricket, football, kabaddi, handball, kho-kho, etc., are well practiced and played by the students. Cultural Activities: Students are very much encouraged to participate in the cultural events held in the college like Technical fests, Freshers, Annual Sports Day, Annual Day, Farewell, etc., to exhibit cultural talents. Students are even sent to other colleges for inter-college competitions like dances, skits, mimicries, etc., We got some clubs/Committees to enhance the hidden talent of the students. Namely: the Cultural Committee and Sports & Games Committee play an excellent role in the overall development of the student community.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

12

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

50.51

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource**

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library has the facilities for issue return of books and maintaining record of books and OPAC (Online Public Access

Catalogue). This facility is used by students & faculties for search of books by title/author name etc. LMS automation involves different steps for information feeding, searching (OPAC), generation reports and book issue/return/exchange with the help of bar coding software. Integrated library management system encompasses various functions usually including circulation, acquisitions and cataloguing.

Library is fully automated using SOUL (Software for Universities Libraries) version 3.0, SOUL 3.0 is a state of art integrated library management software designed and developed by the INFLIBNET centre based on the requirements of college. It's a user-friendly software developed to work under client-server environment. SOUL is Unicode based multilingual support, SOUL also supports cataloguing of e resources like e journals and e books etc. Library is Wi-Fi enabled, barcoding is complete and access to e-resources is provided through NLIST Inflibnet subscription.

There is an Open Access Catalogue for students and staff, Web OPAC facility is made available through SOUL 3.0. Web OPAC can be accessed through the secure premises of Library only.

SOUL 3.0 has following modules:

Acquisition,

Catalogue

Circulation mode

OPAC

Serial Control Administration

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-**

**B. Any 3 of the above**



<b>resources</b>	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>
<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</b>	
<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>	
330245	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>
<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>	
<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>	
50	
File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>
<b>4.3 - IT Infrastructure</b>	
<b>4.3.1 - Institution frequently updates its IT facilities including Wi-Fi</b>	
The college IT infrastructure was upgraded frequently and Smart classrooms equipped with interactive board, LCD projector, Digital Podium with inbuilt system, microphone system and	

speakers etc.. The whole college has been made wi-fi enabled. All the ICT-enabled facilities have been connected with Internet via LAN/ Wi-Fi so that faculty while teaching can access Internet for deeper and wider knowledge. Internet speed improved with the movement from broadband internet connections to internet lease line with 50 Mbps bandwidth. All the departments, staff room and faculty rooms are networked through broadband internet connection. Wi-Fi facility in some parts of the campus makes accessing online materials easier. The number of computers were increased from 50 to 131 as on date. The college library has been automated and e-resource centre upgraded with more computers. CCTV cameras are installed in college campus at various locations for monitoring and surveillance purpose. Latest printers and heavy-duty scanner are available for speedy printing of the documents maintaining quality. Digital display boards and central announcement systems are installed in the campus. The Administrative offices have been provided improved hardware and software supports so that the connectivity is seamless. Student - Computer ratio (Data for the latest completed academic year) Response: 23:1.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

131

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

50.51

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Building Infrastructure and furniture related items:** There is a college building fund committee to look after the maintenance, repair and constructional work related to the building. Construction, repair and maintenance of the main building and physical infrastructure like water facility, power supply and maintenance of campus is looked after by this committee. The minor faults related to the electricity and repairing of building are attended and repaired by the college electrician, hired technician, carpenters etc. For the maintenance of toilets and service areas local fund college sweepers have been engaged for cleaning the toilets, washrooms, and buildings. Committee also looks after the maintenance and minor repair work of the furniture and fixtures and other physical infrastructure.

**Laboratory Equipment's and machines:** Every department maintains Stock and Consumption registers regularly. Physical verification

of laboratory equipment's and machines is carried out to record the functional and non functional equipment's from time to time.

**Maintenance of Library Materials:** Accession and withdrawal dead stock registers are regularly maintained to keep the record of updated and dead stock accessions.

**Sports Equipment's:** The sports department regularly maintains the stock register and dead stock register to keep record of functional/ working and non-functional items.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1571

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

2

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://gcnahan.in/pdfs/igac/2021-2022/criterion/5.1.3.pdf">https://gcnahan.in/pdfs/igac/2021-2022/criterion/5.1.3.pdf</a>
Any additional information	<b>No File Uploaded</b>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

181

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

181

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<b>No File Uploaded</b>

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

**40**

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File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

## 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

87

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

## 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

4

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

13

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

To provide opportunities for the development of social and cultural life of students, to inculcate the qualities of leadership, discipline and to give awareness of democratic system of India Dr. Y. S. Parmar Govt. P. G. College Nahan constitute a student council every year. Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities. According to constitution framed by H. P. University, College Students Central Association (CSCA) has elected office bearers comprising a president, vice president, general secretary and joint secretary from meritorious students of previous year examinations of each class i.e. M.A./ B.A./ B.Sc./ B.Com./BCA/ B.Voc/+2. etc. and remaining toppers and best performers of NSS, NCC, R&R societies/clubs, students editors, cultural groups of college and sports are nominated as members of executive body. The CSCA perform its functions under the guidance of college advisory committee and members are the part of college administration and always participate in college management, other cultural and academic events throughout the year of college along with staff council. CSCA members are the part of IQA Cell of college College, advisory committee College Discipline committee, Building Fund Committee etc. During session 2021-22 College CSCA was not Copnstituted due to COVID-19 Pandemic.



File Description	Documents
Paste link for additional information	<a href="https://gcnahan.in/aqars-2021-2022/">https://gcnahan.in/aqars-2021-2022/</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

21

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Old Student's Association (OSA) of Dr. Y. S. Parmar, Govt. P. G. College, Nahan is a registered association of college which came into existence in 2001, since then it is an active body with many alumni as its members. The college conducts meetings time to time with the members of Old Student's Association (OSA) which provides a platform to the former students to contribute suggestions with respect to the functioning and infrastructure of the college. All former faculty members and Alumni are invited on all formal functions of the college where they share their experiences with the students which enables them to gear up with the competitive world. Retd. Professor Ms. Jaya Chauhanof Dr. Y. S. Parmar, Govt. P. G. College, Nahan, is on the panel of college IQAC as external member. Former students of this college as well as former faculty members are invited as chief guests/ guest of

honours/ key note speakers in various activities held in college. Alumni association is actively engaged in motivating the meritorious students by organizing felicitation and award ceremonies time to time.

File Description	Documents
Paste link for additional information	<a href="https://gcnahan.in/?page_id=415">https://gcnahan.in/?page_id=415</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the any educational institution is in fact the soul of the institutional ideals. The motto of the college is clearly derived from Vedic philosophy enshrined in Brihadaranyaka Upanishad."Asato Maa Sad-Gamaya." The college is committed to its mission and vision in all its actions and ensures decentralized and participative governance. It strives hard to provide access, equity, excellence, character building, discipline and quality education with focus on a holistic and vibrant learning environment, founded on value based academic principles. The institute is in pursuit of upliftment of society following the philosophy of nurturing a healthy human resource that is endowed materially, intellectually, morally and spiritually, the institution continues to spread the light of knowledge. In order to achieve its vision and mission the institution involves the staff in quality assurance and development activities of the college by constituting various committees like Prospectus Committee, IQAC, Admission Committee, Time-table Committee, Examination Committee, UGC Committee, Grievance Redressal Cell , and Internal Complaint Committee. Students also participate in governance through the CSCA. IQAC conducts meetings from time to time to enhance the quality of teaching learning process. In this

way college strives to achieve the vision and mission of the institute.

File Description	Documents
Paste link for additional information	<a href="https://gcnahan.in/vision-and-mission/">https://gcnahan.in/vision-and-mission/</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Top management of the institution is H.P. Government headed by the Hon'ble Chief Minister and policies of the Government are implemented through Secretary Education and Director of Higher education. Our college fosters a culture of participative management by involving staff members so decentralization takes place in the form of various committees for college- time-table, allocation of co-curricular work, purchases, organizing admissions, looking after the issues related to students, preparing working guidelines, etc. The conveners of different committees ensure proper functioning of their respective committees with the help of staff members. For implementing policies and plans at college level an advisory committee is formed. IQAC gives suggestions for maintaining quality education in the college whereas College Advisory Committee keeps giving suggestions to the Principal for execution of various plans. Principal, College Advisory Committee and IQAC play an important role in managing the affairs of the college level. Apart from this OSA (Old Students' Association), PTA (Parents Teachers Association) they all work in collaboration under the dynamic guidance and leadership of the Principal in the direction of fulfilling mission of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College undertakes multidimensional strategic planning that

is reflected in its teaching, learning, infrastructure development plans, students and administrative development. An elaborate strategic plan providing the roadmap to holistic development of the students has been articulated. The plans and their execution are carried out keeping in mind the vision and the mission of the college.

Many quality policies are framed in the college in consultation with advisory committee and implemented through various committees of the staff members and monitored by the principal. The principal keeps on obtaining feedback from various heads of departments in regards of progress of implementation of action plans related to curricular and co-curricular activities.

The following projects have been included in the perspective developmental plan for the institution:

1. CONSTRUCION OF SHED FOR PARKING AND SEATING AREA.
2. CABINS FOR LIBRARY, TEACHERS, AND IN CANTEEN AREA.
3. RASING PLATFORM OF COLLEGE HALL.
4. REPAIR AND RENOVATION OF ALL WASHROOMS IN THE CAMPUS.
5. TWO DAYS NATIONAL LEVEL CONFERENCE ON NEP
6. SERIES OF LECTURES FOR INTERFACULTY CARRIER GUIDENCE, ANDINTRUCTION
7. INFRASTUCTURE ENANCEMENT INCLUDING INSTALLTION OF GENRATOR FOR UNINTRUPPED POWER SUPPLY, HIGH SPEED INTERNET FACILITY ETC.
8. INTER COLLEGE FOOTBALL CHAMPIONSHIP (11-14, DECEMBER, 2021)
9. ANNUAL ATHELETIC MEET (09-03-2022)
10. ANNUAL PRIZE DISTRIBUTION FUNTION ON 05-04-2022

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://gcnahan.in/wp-content/uploads/2023/07/WhatsApp-Image-2023-07-18-at-16.14.08-1.jpeg">https://gcnahan.in/wp-content/uploads/2023/07/WhatsApp-Image-2023-07-18-at-16.14.08-1.jpeg</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Being a government owned institution, the college is governed by

the policies of the state government and the regulations of UGC. Higher education in Himachal Pradesh is functioning administratively under the Department of Higher Education, Ministry of Education, and Government of Himachal Pradesh. The administration of the department is managed through the Directorate of Higher Education, Government of Himachal Pradesh, Shimla.

Principal is the administrator of the college who coordinates all the activities of the college. All the plans are monitored by receiving feedback from staff, alumni (OSA), students, social bodies, PTA, College Advisory Committee, etc. IQAC takes into consideration the perspective plans of the institution as per directions from the department of higher education with regards to administrative and developmental activities and the H.P. University in academic matters.

The organogram of the institution clarifies the hierarchical structure of governance and is available on the college website. The principal is apprised by the college advisory committee in his/ her day-to-day decisions so that the formulated plans could be implemented effectively. IQAC is the agency for quality assurance and enhancement. Various committees formed for specific purposes are monitored by IQAC for maintaining the set standards and all aspects of the functioning of the college. The office Superintendent is the ministerial head of the administrative wing. Bursar has been appointed to assist the principal to monitor the expenditure of college funds.

File Description	Documents
Paste link for additional information	<a href="https://education.hp.gov.in/">https://education.hp.gov.in/</a>
Link to Organogram of the institution webpage	<a href="https://gcnahan.in/wp-content/uploads/2023/05/6.2.2_organogram.pdf">https://gcnahan.in/wp-content/uploads/2023/05/6.2.2_organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Dr. Y. S. Parmar Govt. P.G. College Nahan has a system of effective welfare measures for its teaching and non-teaching staff so that they may work efficiently. Some welfare measures as provided by the govt. and implemented at college level : Members of teaching and non-teaching staff are provided casual leave, earned leave, maternity leave, paternity leave, medical reimbursement and housing facility (if available) and retirement benefits like Gratuity, GIS, NPS as per Government rules. The teaching staff is also granted special academic leave to attend orientation/ refresher and faculty development programmes to acquire the latest skills. There is a provision for granting education leave too if a member of staff pursues higher education and requires leave. For physical fitness of staff the college has a gymnasium and sports facilities. Both teaching and non-teaching staff have a facility of free wi-fi. Class IV employees are provided uniforms. Departmental rooms with computers, wi-fi facility, a well-equipped library, and other amenities like microwave oven, water -cooler AC in Pincipal office, staffroom and office etc are available to bring efficiency to the functioning of the college. Grievance redressal cell and internal complaints committee are there for redressing the grievances of the staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.3.2 - Number of teachers provided with financial support to attend conferences/

**workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**



29

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The performance appraisal of teachers based on their academic, research, and other extracurricular activities is done through the following modes: The principal continuously observes and conducts discussion with the faculty members and provide them feedback on their professional development and enhanced performance levels. Annual Confidential Report (ACR)/PBAS following the performance appraisal procedures as per UGC norms, teachers fill up every year for their self- appraisal, which is provided by the Directorate of Higher Education, Govt. of H.P. The non-teaching staff is promoted as per the rules and regulations of the Government of Himachal Pradesh. They too fill up their ACR's self -appraisal sections on the formats provided by Govt. of H.P. as per their designation and class and are assessed by the head of institution and then the ACR's are forwarded to the Directorate of Higher Education.

File Description	Documents
Paste link for additional information	<a href="https://education.hp.gov.in/?q=notice board&amp;tid=6">https://education.hp.gov.in/?q=notice board&amp;tid=6</a>
Upload any additional information	No File Uploaded

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling



audit objections within a maximum of 200 words

The institution is fully owned and administered by the Department of Higher Education, Government of Himachal Pradesh.

For all the expenditures and purchases, an established procedure is followed as per Himachal Pradesh Financial Rules (HPFR), 2009. All the funds are subject to strict auditing.

As per the guidelines of finance department of Government of HP there are three mechanisms of audit system applied at the level of institution - through HP Auditor and General; through Departmental auditing machinery and local audit within institution. The expenditure of grants received from the Central and state government is audited by HP AG office, the expenditure related to funds under the purview of the state government is audited by the Departmental agency i.e., Department of Education and the expenditure incurred out of fund raised by the institution at local level is audited by CA and internal college auditor i.e., the Bursar. The external audit is notified by the agency responsible for auditing periodically. Internal audit is done every year by the local CA in case of NCC, NSS, SHAPE, etc. Physical verification of stock/articles in every department is done internally at the end of every financial year by constituting various committees for the said purpose by the principal. The college clears the audit objections raised by the auditors of all the agencies before or at the time of next audit by producing the supportive documents or by making recoveries as pointed out.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

3860154

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major funding for college activities is done by the Department of Higher Education, Government of Himachal Pradesh encompassing expenditure on employees' salary, pensions, TA, DA, Medical bill reimbursements, infrastructure, and office expenses. The entire budget management in Himachal Pradesh is done through online treasury portal - Himkosh.

Development plans of the college are submitted to the Department of Higher Education, Government of Himachal Pradesh for budgetary allocations.

The college has been receiving development grant from ministry of HRD government of India under RUSA( Rashtriya Uchattar Shiksha Abhiyan).

Additional resources for engaging teachers on need basis & for carrying out minor development activities are also generated through the PTA.

The college has received developmental grants from the Ministry of Human Resource development, Government of India under RUSA (Rashtriya Uchattar Shikhsa Abhiyan) infrastructure development Grants from time to time. As Himachal is the first state to implement RUSA in 2013.

PTA fund is collected annually from the students. This fund is used by the institution for the welfare of students on recommendations of the PTA committee. This is used for various purposes like shortage of teaching and non-teaching staff as well as any help sought by the institution as and when required in the form of money or manpower.

Donation in the form of money and articles (such as water cooler and dust bins) is also received by the institution from certain

NGO's, banks and external agencies like installation of coolers in the college campus

File Description	Documents
Paste link for additional information	<a href="https://education.hp.gov.in/">https://education.hp.gov.in/</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) has been established in the institute in the year 2014. Internal quality assurance cell (IQAC) has a pivotal role in institutionalizing the quality assurance strategies and process to achieve the Higher Education Institutions Vision and Mission.

The coordinator of IQAC along with his team have been assigned the responsibility of formulating the Strategic Plan. Analysis is carried out to identify the focus areas and goals and priorities are determined. The initial version is circulated and deliberated within the IQAC as well as other stakeholders. The activities are required to achieve the goals stated in the strategic plan are identified and incorporated in the annual activity plans.

This is a living document and will evolve as the strategic plans are implemented and reviewed.

Further, as a part of quality enrichment, the IQAC of the college has identified and implemented many initiatives to enhance the quality in the institution. The IQAC plays a pivotal role in the enhancement and sustainability of quality in the educational services provided by the institution.

File Description	Documents
Paste link for additional information	<a href="https://gcnahan.in/wp-content/uploads/2023/07/WhatsApp-Image-2023-07-18-at-16.14.08.jpeg">https://gcnahan.in/wp-content/uploads/2023/07/WhatsApp-Image-2023-07-18-at-16.14.08.jpeg</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**IQAC has focused mainly on institutionalizing the processes for the holistic development of the most important stakeholders of education system i.e., students. Focus has been on bringing the paradigm shift in teaching learning pedagogy to make it robust and measurable. Concerted efforts of IQAC have made teaching learner centric and participative.**

**The institute through IQAC reviews its teaching learning process time to time meetings with staff , PTA, CSCA, student organizations and various committees of the college. In addition to it, IQAC conducted Academic audit, green Audit, Environment audit for better functioning of the institute.**

**General orientation of the staff is done from time to time through staff/departmental/committee meetings organized to discuss specific quality ensuring aspects pertaining to new examination practices, admission procedure and assessment guidelines, introduction and implementation of new subjects/courses, feedback methods, general office practices, academic and co-curricular activities etc. These practices help in creating conducive environment in the institute.**

File Description	Documents
Paste link for additional information	<a href="https://gcnahan.in/pdfs/iqac/2021-2022/minutes/minutesofmeetings2021-2022.pdf">https://gcnahan.in/pdfs/iqac/2021-2022/minutes/minutesofmeetings2021-2022.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);**

**C. Any 2 of the above**

**Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://gcnahan.in/reports/">https://gcnahan.in/reports/</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Measures initiated by the Institution for the promotion of gender equity during the year The following wee the measures initiated by our institution for the promotion of gender equity during the year: 1. Constitution of Women Development Cell Committee. 2. Guest lecture by Ms Amisha & Ms. Deepika on Nursing a noble profession on dated 06-10-2021.3. We have a girls' Common Rooms. 4. For the safety of the girl students CCTV cameras have been installed at various places in the college. 5. Sanitary Napkin Vending machine and incinerators have been installed in the girls' wash rooms in the college and girls' hostel and they are properly maintained and are used by the girls. 6. An internal complaint committee under the sexual harasssment of women at work place (Prevention, Prohibition and redresssal ACT 2013. has been framed on 5th March, 2021.

File Description	Documents
Annual gender sensitization action plan	<a href="https://gcnahan.in/college-committees/">https://gcnahan.in/college-committees/</a>
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://gcnahan.in/notice-regarding-functioning-of-new-girls-common-room-in-college/">https://gcnahan.in/notice-regarding-functioning-of-new-girls-common-room-in-college/</a>

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>C. Any 2 of the above</b>
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File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

For solid waste collection from every corner of the campus substantial number of dustbins are installed. Most of the waste collected is biodegradable and non-biodegradable wastes. The biodegradable portion too is dumped in pits for decomposition over time. Biodegradable and non-biodegradable wastes are collected separately in green- and blue-colored dustbins respectively. The non-biodegradable waste is collected by the Municipality and biodegradable waste is used in the vermin composting pit and the compost so produced is used for the plants in the campus. The unused plastic bottles if any in the campus, are collected and used to make pots for plants and some bottles have been used to make a plastic wall in the link road to the college. There is a provision of solid/liquid and E-waste management where the staff and students follow the principle of 3R's reduce reuse and recycle. There is no hazardous chemical or radioactive waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

<b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	<b>C. Any 2 of the above</b>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>	<b>B. Any 3 of the above</b>
<ol style="list-style-type: none"> <li>1. Restricted entry of automobiles</li> <li>2. Use of bicycles/ Battery-powered vehicles</li> <li>3. Pedestrian-friendly pathways</li> <li>4. Ban on use of plastic</li> <li>5. Landscaping</li> </ol>	

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the</b>	<b>A. Any 4 or all of the above</b>
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**following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**



The institution makes all efforts in providing an inclusive environment by organizing various extracurricular activities through the clubs and societies and ensuring participation of the students in these activities. The students participated in NSS, Rover & Ranger Camps where working with community is an essential element. Various cultural programmes are organized by the clubs and societies in which this year the concept of Ek Bharat Shreshtha Bharat was incorporated. Selected students participated in the National Level EBSB Campaign under the theme Unity in Diversity. In the cultural programs, students are motivated to present the culture of different states through regional dances/songs/group songs etc. Students from different socio-economic backgrounds are given a chance to participate in various academic and Co-Curricular activities and those who excel in any kind of activity are felicitated. The students in special NSS camps perform their activities in groups and each group is assigned a specific task. In this manner they learn to work in harmony with each other and it also generates a sense of tolerance in them. The activities of NCC infuse a feeling of oneness amongst the cadets and despite all differences of their backgrounds they consider themselves as one unit.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens. The students and employees are sensitized about the constitutional obligations, values, rights, duties and responsibilities of the citizens. Every year on 26th November College celebrates the constitution day. The students participate in various value based competitions organized by NCC, NSS, R&R and other clubs and societies of the college during this session most of the activities were carried in online mode which included teachers' day celebration, awareness campaigns to fight against corona, competitions based on constitution day, training programmes for students and faculty regarding HIV /AIDS, and

participation of students in various activities/ competitions like Nasha Nivarann and Personal Hygiene etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://gcnahan.in/nss/">https://gcnahan.in/nss/</a>
Any other relevant information	<a href="https://gcnahan.in/national-cadet-corp-ncc/">https://gcnahan.in/national-cadet-corp-ncc/</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**C. Any 2 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**Institution celebrates / organizes national and international commemorative days, events and festivals Students of the college actively participate in various National, International Days, events and festivals organized by NSS, NCC, R&R ,Red Ribbon Club & Eco club of the college . During this session World Environment**

Day, World Population Day, World Photography day, Kargil Vijay Diwas, Independence Day, Teachers' day, National Press Day and World television Day Constitution Day, Bharat Scouts and Guide Foundation Day, NCC day, Flag day, AIDS day, International YOGA Day, Republic Day were celebrated.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Title of the Practice:1**

**Creating Conducive Learning Environment: An Exposure of Students Towards Holistic Growth**

Every student carries unique personality traits, interests, preferences, values, attitudes and strengths. All these 'patterns of personality' attain grace and excellence in the conducive-learning-environment that the institution creates /provides for the students to explore their interests and passion to achieve the utmost of their talent. The College has made every endeavor to create a vibrant institution of holistic learning by conducting a series of inter-departmental activities on different topics and subjects in which lectures by the experts from various schools of thoughts and disciplines provided students vast exposure to various dimensions of life.

**Title of the Practice: 2**

**National Cadet Corps (NCC)**

NCC is a tri-services organization comprising the Army, the Navy and the Air Force that instills in youth a sense of duty, discipline, commitment, dedication and social service. There is one wing of NCC in the college that actively organizes, trains

and motivates the young cadets by involving them in community service, National and cultural integration and social awareness programmes instilling in them the spirit of harmony, compassion towards cultural, regional, linguistic, communal, social economic and religious diversities

File Description	Documents
Best practices in the Institutional website	<a href="https://gcnahan.in/best-practices/">https://gcnahan.in/best-practices/</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The foremost priority of this institution is to provide quality education which is accessible to all. Majority of the students who take admission here are the ones who come to Nahana due to lack of good educational opportunities in remote areas. It is often seen that negative societal attitudes towards girls pursuing higher education often act as an impediment for them to access quality education. However, this institution provides various opportunities and facilities to girl students on priority basis. The thrust given in this regard is by ensuring that various scholarships, which are meant for girl students, are given to them. The institution also ensures that teachers act as a mentor to tackle any problems faced by them on priority. Awareness related to maintaining health and hygiene, mental well-being etc is also done by organising various programmes by the Women Development Cell. Accessibility to sanitary vending machines is also there. The enrolment numbers in various courses of the college show that girls have outnumbered boys. It indicates that the steps taken in the direction of empowerment of girls is indeed successful.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- To strengthen the Alumni association of the college. Create

- a corpus fund for receiving contributions from the alumni.
- To start various Add-on courses for equipping the students with skilled based learning.
  - To ensure digitalisation of college library.
  - Form an internal grievance redressal cell that will investigate the cases related to any kind of grievances of the students and guide them in that regard.
  - To promote the culture of research & development among students in various departments by carrying out small research projects.
  - To organise inter college activities like youth festivals or other sports events in the college.
  - To ensure timely mid-term examinations, formation of CSCA, annual prize distribution function, athletic meet in college.
  - Take students on various Industrial tours and educational visits.
  - Sign Memorandum of Understanding (MOU) with other educational institutions and nearby industries for collaboration, through sharing of infrastructural facilities as well as human resources.
  - To provide free coaching to the students for various competitive exams.
  - Organising various medical camps, meditation, or yoga sessions for the well-being of students.
  - Create an open-air gym for the students.
  - Strengthen the Mentor-Mentee system in college.
  - Enable advanced teaching and learning practices in the classrooms by extending ICT facilities.
  - Promote environment friendly practices in and around the college campus.
  - Do different green, financial and academic audits in the college for transparency in college activities.